



### 12.1 Travel Policy

This policy sets out the responsibilities of NSWRL and Clubs in respect to travel for Players and Club Officials for away matches and club responsibilities to the NSWRL Travel & Accommodation Sponsors.

### 12.2 NSWRL Responsibilities

In NSWRL ISP competition matches covered by the attached schedule, the NSWRL will pay for the following:

- a. The cost of up to twenty-five (25) economy class (including doctor) air seats for Players and Club Officials utilising NSWRL appointed air travel providers.
- b. The cost of up to twelve (12) twin and one (1) single room for Players and Club Officials utilising NSWRL appointed air travel providers.
- c. The cost of breakfast for up to twenty-five (25) people of NSWRL contracted supplier's rates.
- d. The cost of transfer between airport / venue / hotel by NSWRL approved transport providers.
- e. The cost of all airport departure and arrival taxes.

In Jersey Flegg/ SG Ball Competition matches covered by the attached schedule, the NSWRL will pay for the following:

- a. The cost of up to twenty-four (24) economy class air seats for Players and Club Officials utilising NSWRL appointed air travel providers.
- b. The cost of up to twelve (12) twin rooms and one (1) single room for Players and Club Officials for the number of nights determined by NSWRL, utilising NSWRL appointed accommodation providers.
- c. The cost of breakfast for up to twenty-four people at NSWRL contracted supplier's rates.
- d. The cost of transfers between airport / venue / hotel by NSWRL approved transport providers.
- e. The cost of all airport departure and arrival taxes.

### 12.3 Club Responsibilities

In the event NSWRL enters into a sponsorship or other commercial arrangement with an airline or accommodation provide, Clubs will be required to utilise the services of the official NSWRL airline or accommodation provider.

If the NSWRL does not have a sponsorship arrangement in place, Clubs may seek NSWRL approval to use other travel and accommodation providers. Approval will be solely at the discretion of NSWRL and may be revoked at any time. If such approval is granted, Clubs will be required to meet any cost variation between the provider of their choice and what would normally be provided by NSWRL.

In all cases Clubs will meet any other costs incurred in respect of participating in NSWRL Competition matches, including, but not limited to: -

- a. All meals (except breakfast,) for all Players and Club Officials.
- b. The cost of bus transfers other than those detailed in 12.2 D
- c. The costs of additional accommodation/ meals outside of the nominated 25 for ISP and 24 Flegg/ Ball



### 12.4 Air Travel

The following rules apply to air travel by Players and Club Officials in connection with participating in NSWRL Competition matches: -

- a. The NSWRL will block off all air travel as per this policy prior to the start of the season.
- b. Upgrades from economy class seats will not be available unless the Club pays the difference.
- c. Clubs must notify the NSWRL at the time of Application of any special meal requirements at least two (2) days prior to departure.
- d. Alterations to scheduled flights bookings are subject to NSWRL approval, and such approval will only be granted if there is no additional cost to NSWRL.
- e. Traveling party names to be sent to NSWRL by 5pm on the Thursday the week prior to departure (changes can be made up until 48 hours prior to departure, changes made after this time will incur a fee which will be passed on to Clubs)

### 12.5 Hotel Accommodation

The following rules apply in respect of hotel accommodation for Players and Club Officials: -

- a. Clubs must book hotel accommodation through NSWRL.
- b. Upgrades in accommodation will not be allowed.
- c. Clubs must notify NSWRL of any special meal requirements at least fourteen (14) days prior to departure.
- d. Alterations to hotel bookings are subject to NSWRL approval, and such approval will only be granted if there is no additional cost to NSWRL.
- e. If the home club relocates a match to another venue, the visiting club will be entitled to first choice of available hotel accommodation.

### 12.6 Variations to this Policy

- a. Only the NSWRL GM Football/ Head of Competitions (or nominee) can approve amendments to the Travel and Accommodation Policy.
- b. Clubs will be invoiced directly for any additional costs incurred by approved variations to the Travel and Accommodation Policy.
- c. If because of scheduling, a club prefers to remain in a city following a match rather than returning to their base, such approval will only be granted if there is an overall cost saving to the NSWRL. In this case, the NSWRL contribution will still be limited to accommodation and breakfast. All other costs (e.g. lunch, dinner, incidentals) will be the responsibility of the club concerned.
- d. Savings made on budget by not utilising the full travel entitlement cannot be offset against any other travel or accommodation, or carried forward for future use.



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### ISP + Jersey Flegg - Travel Allowances

Host Club	Visiting Club	Transport	Accommodation	Meals (B'fast)
Canterbury Bulldogs	Newcastle Knights	Bus	NIL	NIL
	NZ Warriors	Air / Bus	1 night	1 meals
	Canberra Raiders	Bus	NIL	NIL
	VRL Thunderbolts	Air/Bus	NIL	NIL
St George Illawarra Dragons	Manly/ Blacktown	Bus	Nil	NIL
	Penrith Panthers	Bus	NIL	NIL
	Newcastle Knights	Bus	NIL	NIL
	Wentworthville/ Parramatta	Bus	NIL	NIL
	VRL Thunderbolts	Air/Bus	NIL	NIL
	NZ Warriors	Air / Bus	1 nights	1 meals
Manly/ Blacktown	St George Illawarra	Bus	NIL	NIL
	Newcastle Knights	Bus	NIL	NIL
	Canberra Raiders	Bus	NIL	NIL
	VRL Thunderbolts	Air/ Bus	NIL	NIL
	NZ Warriors	Air / Bus	1 night	1 meals
Mounties	Newcastle Knights	Bus	NIL	NIL
	Canberra Raiders	Bus	NIL	NIL
	VRL Thunderbolts	Air/ Bus	NIL	NIL
	NZ Warriors	Air / Bus	1 night	1 meals
Canberra	All	Bus	NIL	NIL
	VRL Thunderbolts	Air/Bus	NIL	NIL
	NZ Warriors	Air/Bus	1 night	1 meal
Newcastle Knights	All	Bus	NIL	NIL
	NZ Warriors	Air/Bus	1 night	1 meal
	NZ Warriros	Air / Bus	2 nights	2 meals
Newtown/ Cronulla	Newcastle Knights	Bus	NIL	NIL



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	NZ Warriors	Air / Bus	NIL	1 meals
	VRL Thunderbolts	Air/Bus	NIL	NIL
	Canberra Raiders	Bus	NIL	NIL
North Sydney	Newcastle Knights	Bus	NIL	NIL
	Canberra Raiders	Bus	NIL	NIL
	VRL Thunderbolts	Air/Bus	NIL	NIL
	NZ Warriors	Air / Bus	1 night	1 meals
Penrith Panthers	St George Illawarra Dragons	Bus	NIL	NIL
	Newcastle Knights	Bus	NIL	NIL
	Canberra Raiders	Bus	NIL	NIL
	VRL Thunderbolts	Air/Bus	NIL	NIL
	NZ Warriors	Air / Bus	1 night	1 meals
South Sydney	Newcastle Knights	Bus	NIL	NIL
	Canberra Raiders	Bus	NIL	NIL
	VRL Thunderbolts	Air/Bus	NIL	NIL
	NZ Warriors	Air / Bus	1 night	1 meals
Wentworthville/ Parramatta	St George Illawarra	Bus	NIL	NIL
	Newcastle Knights	Bus	NIL	NIL
	Canberra Raiders	Bus	NIL	NIL
	VRL Thunderbolts	Air/Bus	NIL	NIL
	NZ Warriors	Air / Bus	1 night	1 meals
West Magpies/ Weststigers	Newcastle Knights	Bus	NIL	NIL
	Canberra Raiders	Bus	NIL	NIL
	VRL Thunderbolts	Air/Bus	NIL	NIL
	NZ Warriors	Air / Bus	1 night	1 meals
NZ Warriors	All	Air / Bus	1 night	1 meals